

**REPORT FOR: MEMBER DEVELOPMENT
PANEL**

Date: 10 September 2014

Subject: **INFORMATION REPORT –**
Member Development Programme Update

Responsible Officer: Jon Turner, Divisional Director of Human Resources and Development & Shared Services

Exempt: No

Enclosures: Appendix A – Member Attendance & Feedback
Appendix B – Member Training Planned for September-December 2014
Appendix C – Members' Completed Training Needs Analyses (TNAs) & Summary
Appendix D - Proposed Member Training Programme for January to May 2015

Section 1 – Summary

This report updates the Panel on the Member Development Induction Programme of events that have taken place since the local elections in May 2014 and plans for Member Development in 2015 and beyond.

FOR INFORMATION

Section 2 – Report

- 2.1 Overall Evaluation of Members' Attendance at Training Events since the Members' Welcome Reception on 29 May 2014 – **See Appendix A.**
- 2.2 Planned Activity for the Remainder of Municipal Year: September to December 2014 – **See Appendix B.** The Panel's views are sought on planned programme of training events for the rest of the year.
- 2.3 Summary of Members' completed Training Needs Analysis Forms – **See Appendix C.** The Panel's views are sought on the Analysis, which will help to inform the design of activities and events in the Member Development Programme 2015-18.
- 2.4 Proposed Programme of Member Development Jan-May 2015 – **See Appendix D.** The Panel's views are sought on the possible additional training dates and suggested topics.

Section 3 – Further Information

None

Section 4 – Financial Implications

Funding for member training events set out in this report will be covered by the Member Development Budget.

Section 5 - Equalities implications

Was an Equality Impact Assessment carried out? No

If no, state why an EqIA was not carried out below:

The Member Development programme is open to all elected members and reasonable adjustments are made to ensure the development activities and events are accessible. The Panel is invited to comment on how to ensure that the Member Development process is inclusive for all new and existing members. These comments will be used to ensure that the process addresses any equality considerations.

Section 6 – Corporate Priorities

This report sets out the training programme for Councillors, which supports all the Corporate Priorities.

Section 7 - Statutory Officer Clearance

Name: Dawn Calvert	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 21.08.14		

Section 8 - Contact Details and Background Papers

Contact: Jon Turner, Divisional Director of Human Resources & Development & Shared Services, Email: jon.turner@harrow.gov.uk Tel: 0208 424 1225

Background Papers: None